



POLK COUNTY (OR)
invites applications for the
position of:

**Behavioral Health
Case Manager I
(ACT/FACT)**

SALARY:	\$22.04 - \$27.88 Hourly \$3,820.00 - \$4,833.00 Monthly \$45,840.00 - \$57,996.00 Annually
OPENING DATE:	05/10/22
CLOSING DATE:	05/24/22 01:00 PM
DESCRIPTION:	

Polk County is located in Oregon's beautiful Willamette Valley. If you seek a position where voices are heard and contributions are valued and recognized, consider Polk County. Every employee plays a critical role providing helpful and friendly service to make a difference to the citizens and communities that we serve. We offer a generous benefits package which includes county contribution to health insurance, fully paid retirement in PERS paid life insurance, long term care, paid holidays and more!

This is the entry level in the case management class series. Performs a variety of case management services with a general focus on assisting individuals to access entitlements, local resources and coordination of complex care needs. Employees are qualified and assigned to work with behavioral health populations which may include children, adults, families and seniors. Duties and responsibilities are assigned according to the population.

PRINCIPAL DUTIES:

An employee in this classification may perform any of the following duties. However, these examples do not include all the specific tasks which an employee may be expected to perform.

1. Provides a variety of individual and group services within the Behavioral Health programs, which may include alcohol and drug abuse, and chronic mental or emotional disturbances.
2. Maintains an assigned caseload and provides assistance with obtaining supported employment or education, access to housing supports and other community resources.
3. Provides consultation and support to clients, their families, and facilitates healthy community relationships between client, community and other agencies.
4. May provide individual and group skills training and transportation.
5. Provides crisis management support and problem response/resolution.
6. Serves as an advocate/liaison in assisting clients to obtain necessary services, which may include transitioning, community integration, resource and referral.

7. May assist in the development of homes, services, other community placements, and vocational programs for people with mental illness.
8. May provide services or support for nursing homes, enhanced care facilities, group homes, regional care facilities, foster homes, semi-independent or supported living situations and other residential/vocational day services, where designated case management services are needed.
9. Performs related duties as required.

EDUCATION, EXPERIENCE AND TRAINING:

Bachelor's degree in psychology, sociology, counseling or related field; or any equivalent combination of experience and training, including an associate's degree.

SUPPLEMENTAL INFORMATION:

Must possess and maintain QMHA Certification through the Mental Health and Addiction Certification Board of Oregon at the time of appointment. Must possess and maintain a valid Oregon driver's license and automobile insurance, and have access to and use of a personal automobile as a condition of employment.

**** A cover letter and résumé are required. If you are a military veteran and want to apply for Veterans' Hiring Preference, you must attach the Veterans' Preference Form (available on our website) and your DD-214/215 and/or disability letter. ****

DO NOT ATTACH ANY OTHER DOCUMENTS (transcripts, letters of recommendation, certificates, etc.) They will not be considered at the application stage. You may bring them to the interview if you are selected to interview. **

APPLICATIONS MUST BE COMPLETED AND
SUBMITTED ONLINE AT:
<http://www.co.polk.or.us>

Position #00810
BEHAVIORAL HEALTH CASE MANAGER I (ACT/FACT)
WH

Personnel is located at:
850 Main St.
Dallas, OR 97338
(503)623-1888

hr@co.polk.or.us

Polk County is an Affirmative Action/Equal Opportunity Employer.
Reasonable accommodations for applicants with disabilities will be provided upon request.
