



**POLK COUNTY (OR)  
invites applications for the  
position of:**

**Behavioral Health  
Counselor III - ACT  
QMHP**

**SALARY:** \$4,647.00 - \$5,879.00 Monthly

**OPENING DATE:** 09/03/21

**CLOSING DATE:** Continuous

**DESCRIPTION:**

Polk County is located in Oregon's beautiful Willamette Valley. If you seek a position where voices are heard and contributions are valued and recognized, consider Polk County. Every employee plays a critical role providing helpful and friendly service to make a difference to the citizens and communities that we serve. We offer a generous benefits package which includes county contribution to health insurance, fully paid retirement in PERS paid life insurance, long term care, paid holidays, Student Loan Forgiveness, and more!

Provides extensive behavioral health treatment in a clinic or other community setting. Conducts comprehensive mental health assessments. Provides counseling and crisis services to a complex variety of clients, which may include adolescents, children, adults and families. Coordinates with other agencies in serving the needs of the client. Participates in program development, implementation, and evaluation.

**PRINCIPAL DUTIES:**

An employee in this classification may perform any of the following duties. However, these examples do not include all the specific tasks which an employee may be expected to perform.

1. Provides comprehensive mental health assessment, individual service planning, counseling, crisis screening and support services to clients.
2. Provides support and consultation to Intake Coordinator by screening clients who may qualify for urgent or emergent response. Follows crisis protocols.
3. Participates in Utilization Review and Clinical Review of client progress through committee and Multi-Disciplinary Staffing.
4. Conducts groups, therapy and screening services using Evidence Based interventions and curricula.
5. Supports the efforts of the clinic; maintains active participation in departmental meetings and clinical supervision. Participates in meeting the department's quality assurance standards and assists in program development, implementation and evaluation.
6. Completes all clinical documentation thoroughly and accurately in accordance with departmental standards.
7. Develops, supports, and maintains a positive working relationship with community partners. Serves on committees as assigned.

8. Coordinates with other agencies in serving the needs of the client. Refers clients to appropriate services as necessary.
9. Conducts training, educational and information programs for agency personnel, schools and other community groups.
10. Performs related duties as required.

## **EDUCATION, EXPERIENCE AND TRAINING:**

Master's degree in psychology, social work, counseling or related mental health field plus three years experience in treating mental health disorders, including one year in mental health outpatient treatment; or any equivalent combination of experience and training.

## **SUPPLEMENTAL INFORMATION:**

Must possess and maintain licensure under the State of Oregon Board of Licensed Social Workers, Board of Licensed Professional Counselors & Therapists, or QMHP Certification through the Mental Health and Addiction Certification Board of Oregon.

Must possess and maintain a valid Oregon driver's license and automobile insurance, and have access to and use of a personal automobile as a condition of employment.

**\*\* A cover letter and résumé are required. If you are a military veteran and want to apply for Veterans' Hiring Preference, you must attach the Veterans' Preference Form (available on our website) and your DD-214/215 and/or disability letter. \*\***

**DO NOT ATTACH ANY OTHER DOCUMENTS** (transcripts, letters of recommendation, certificates, etc.) They will not be considered at the application stage. You may bring them to the interview if you are selected to interview. \*\*

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**APPLICATIONS MUST BE COMPLETED AND  
SUBMITTED ONLINE AT:**  
<http://www.co.polk.or.us>

Position #00694  
BEHAVIORAL HEALTH COUNSELOR III - ACT QMHP  
WH

Personnel is located at:  
850 Main St.  
Dallas, OR 97338  
(503)623-1888

[hr@co.polk.or.us](mailto:hr@co.polk.or.us)

Polk County is an Affirmative Action/Equal Opportunity Employer.  
Reasonable accommodations for applicants with disabilities will be provided upon request.

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